



NEW BUSINESS ENGLISH 4

Unit 3 Lesson 6
Brainstorming (1):
Asking For and Giving Suggestions



Review

Your HR manager wants you to inform all the employees that there has been a massive resignation going on in your company. With this news, the company offers referral bonuses to those employees who can refer people and get hired.

Requirements:

- *Deliver and explain the bad news to your team.*
- *Respond to the bad news.*



LEARNING GOALS

- ◆ Asking for Suggestions
- ◆ Giving Suggestions



Situational Dialogue

► Ms. Chen asks her team members to give suggestions on the problem.

Jia Chen

Selena Leroy

Jordan Brett

Kenzo Hara





We need to solve this problem as soon as possible. Could you please share your thoughts on this?





Perhaps we could ask experienced account managers to take on more projects.

It may help at the moment, but I'm afraid that would not get rid of the problem in the long run.





Why don't we hire more people?

That sounds reasonable, but it takes time to train newcomers.



Key Vocabulary

Learn the new words and answer the questions.



get rid of

(phr.v.) to remove something that you do not want

e.g. We use a paper shredder to **get rid of** old documents.



hire

(v.) to employ or pay someone to do a particular job

e.g. Their company needs to **hire** more employees to do the job.



train

(v.) to teach someone the skills and knowledge needed for a job

e.g. Employees should be **trained** first before they start working.

Key Vocabulary

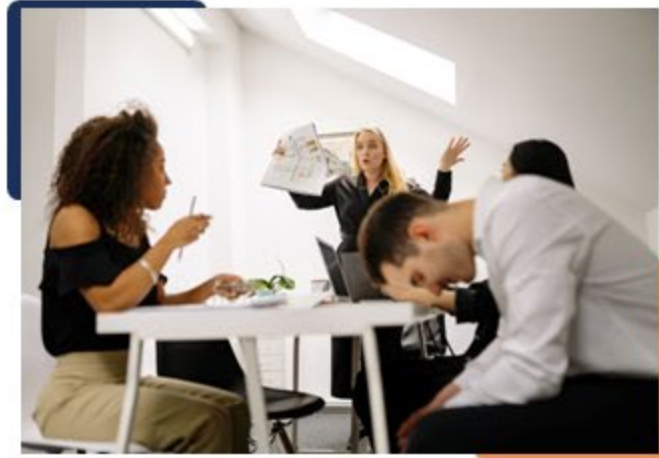
Learn the new words and answer the questions.



at the moment

(adv.) now; at the present time

e.g. Our team is the leading team **at the moment**.



in the long run

(adv.) in the end; eventually

e.g. It may seem tough now, but I'm sure we will be the best team **in the long run**.

Dialogue Review

Have a role play and answer the questions.



Ms. Chen asks her team members to give suggestions on the problem.

Ms. Chen : We need to solve this problem as soon as possible.

Could you please share your thoughts on this?

Selena : Perhaps we could ask experienced account managers to take on more projects.

Ms. Chen : It may help **at the moment**, but I'm afraid that would not **get rid of** the problem **in the long run**.

Kenzo : Why don't we **hire** more people?

Jordan : That sounds reasonable, but it takes time to **train** newcomers.

Learning Goals

Let's check the learning goals!



Ms. Chen asks her team members to give suggestions on the problem.

Ms. Chen : We need to solve this problem as soon as possible.  **1. Asking for Suggestions**

Could you please share your thoughts on this?

Selena : Perhaps we could ask experienced account managers to take on more projects.

Ms. Chen : It may help at the moment, but I'm afraid that would not get rid of the problem in the long run.

Kenzo : ***Why don't we hire more people?***

 **2. Giving Suggestions**

Jordan : That sounds reasonable, but it takes time to train newcomers.

Learning Goals

Learn the key expressions and sentence structures.

∴ Asking for Suggestions

- **Could you please let me + (verb)?**
- **Could you share your opinions on + (noun)?**

Example sentences:

- Could you please let me know your thoughts on this?
- Could you share your opinions on this idea?
- Could you please let me hear your idea?

Other related expressions:

- What do you suggest?
- What is your advice?
- What would you do in this situation?

What suggestions do you usually ask from your team?

Learning Goals

Learn the key expressions and sentence structures.

⋮ Giving Suggestions

- **Perhaps/ Maybe we could + (verb).**
- **How about + (verb -ing)?**

Example sentences:

- Perhaps we could move to another room.
- Maybe we could change the supplier of the product.
- How about calling the client?

Other related expressions:

- Let's + verb.
- I think you should + verb.

e.g.

Let's solve the problem now.
I think you should check
the profits first before
deciding.

How do you usually give suggestions in a meeting?

Semi-open Dialogue

Please read the situation below and have a role play with your teacher.

Scenario: Your team needs to find more new clients in the next quarter.

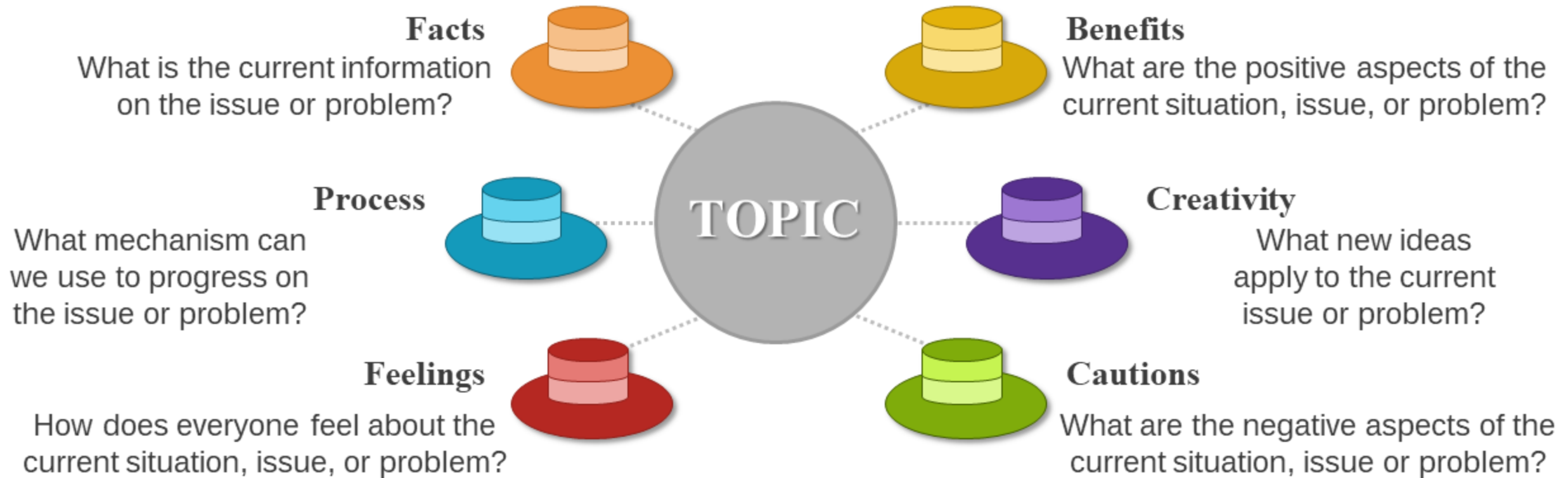
Call a meeting to ask for suggestions from the team members.



∴ You can refer to the following key expressions:

- Could you share your opinions on + noun?
- Why don't we + verb?
- How about + (v-ing)?

∴ 6 Business Thinking Mind Map Hats



1. How often do you have meetings in the office?
2. What brainstorming/ thinking technique(s) are you using at work?

Overview

Key words and expressions:

get rid of/ hire/ train/ at the moment/ in the long run

Could you please let me know your thoughts on ...?

Could you share your opinions on ...?

Perhaps/ Maybe we could + verb.

Why don't you + verb?

How about + gerund (verb-ing)?

