

A background image showing a business meeting. Two people are seated at a table, looking at tablets displaying bar and line charts. There are papers, a coffee cup, and a small potted plant on the table. The image is overlaid with a large orange and blue graphic.

# **NEW BUSINESS ENGLISH 4**

**Unit 1 Lesson 10**  
**Praising and Expressing**  
**Appreciation**



# Review

---

Give a report on what you have done in the company this week.

## *Requirements:*

- *Explain what you have in done 4-5 sentences.*





# LEARNING GOALS

---

- ◆ Praising Someone for a Job Well Done
- ◆ Responding to Praises



## Situational Dialogue



Kenzo has just finished his first client meeting. Ms. Chen praises him for the successful meeting.

Jia Chen



Kenzo Hara







Great job, Kenzo! Your plans are quite impressive.

Thank you, Ms. Chen. Your suggestions helped me a lot.





Keep up the good work,  
Kenzo! You must be  
proud of yourself.

I appreciate your kind words.  
I will strive to do my best.

My pleasure.





# Key Vocabulary

Learn the new words and answer the questions.



## impressive

*(adj.) having a lasting effect on the mind*

e.g. His presentation was **impressive**.



## suggestion

*(n.) an idea or plan for someone to think about*

e.g. He is always willing to listen to the students' **suggestions**.



## appreciate

*(v.) to recognize how good someone or something is*

e.g. I really **appreciate** your suggestions.

## Dialogue Review

Have a role play and answer the questions.



*Kenzo has just finished his first client meeting. Ms. Chen praises him for the successful meeting.*

**Ms. Chen:** Great job, Kenzo! Your plans are quite **impressive**.

**Kenzo:** Thank you, Ms. Chen. Your **suggestions** helped me a lot.

**Ms. Chen:** Keep up the good work, Kenzo! You must be proud of yourself.

**Kenzo:** I **appreciate** your kind words. I will strive to do my best.

**Ms. Chen:** My pleasure.



Let's check the learning goals!



*Kenzo has just finished his first client meeting. Ms. Chen praises him for the successful meeting.*



## **1. Praising Someone for a Job Well Done**

**Ms. Chen:** ***Great job, Kenzo! Your plans are quite impressive.***

**Kenzo:** Thank you, Ms. Chen. Your suggestions helped me a lot.

**Ms. Chen:** Keep up the good work, Kenzo! You must be proud of yourself.

**Kenzo:** ***I appreciate your kind words. I will strive to do my best.***

**Ms. Chen:** My pleasure.



## **2. Responding to Praises**

## Learning Goals

Learn the key expressions and sentence structures.

### ∴ Praising Someone for a Job Well Done

- Great job! / Well done!
- It's absolutely / quite impressive.
- Keep up the good work!
- You must be proud of yourself.

Example sentences:

- You did a great job in today's presentation!
- Your output was absolutely impressive.
- Well done, Kazuki! Your report was quite impressive.



*Can you praise someone for a job well done?*



# Learning Goals

Learn the key expressions and sentence structures.

## ∴ Responding to Praises

- I appreciate your kind words.
- I will strive to do my best.

Example sentences:

- Thank you! I really appreciate your kind words.
- Thank you for appreciating my hard work.
- I will work hard to finish my task.

You can also use:

- **thankful for + purpose**  
e.g. I'm thankful for your guidance over the years.
- **Couldn't have done it without + people**  
e.g. I couldn't have done it without your team.

*How do you respond to someone who praises you?*

# Semi-open Dialogue

Please read the situation below and have a role play with your teacher.

**Scenario:** A newcomer has just finished a proposal for a new project.

**Praise him or her for the job well done.**

∴ You can refer to the following key expressions:

- Great job! / Well done!
- It's absolutely / quite impressive.
- Keep up the good work!
- You must be proud of yourself.
- I appreciate your kind words.
- I will strive to do my best.





# Coffee Break

Talk about some effective ways to praise someone.

## ∴ Common Ways to Praise Someone

1. keep track of progress
2. focus on the details
3. encourage mutual praise
4. praise in a sincere manner



*Why do you think it's important to praise others?*

# Overview

## Keywords and expressions:

*impressive/ suggestion / appreciate*

*Great job! / Well done!*

*It's absolutely / quite impressive.*

*Keep up the good work!*

*You must be proud of yourself.*

*I appreciate your kind words.*

*I will strive to do my best.*

