1.	Mark your answer on your sheet.	O a	O b	O c	O d
2.	Mark your answer on your sheet.	O a	O b	O c	O d
3.	Mark your answer on your sheet.	O a	O b	O c	O d
4.	Mark your answer on your sheet.	O a	O b	O c	O d
5.	Mark your answer on your sheet.	O a	O b	O c	O d
6.	Mark your answer on your sheet.	O a	O b	0 c	O d

ANSWERS AND EXPLANATIONS

- 1. Is there anything good on TV tonight? (Yes/No)
 - (A) The news comes on in about an hour. **CORRECT**
 - (B) Yes, the plant is on top of the television. (Double repetition of the words on and TV/ television)
 - (C) Please find a different station. (Does not relate to the question)
- 2. Why did they cancel the reception for Mr. Chang? (Why)
 - (A) Her secretary did. (Answers a Who question)
 - (B) He received the invitation. (Does not answer the question)
 - (C) He got sick. **CORRECT**
- **3.** Where can I buy a magazine? (Where)
 - (A) A cab just went by. (Plays on the words by and buy)
 - (B) The store takes the credit cards, I think. (Irrelevant)
 - (C) The newsstand on the corner. CORRECT
- **4.** What type of business are you in? (What)
 - (A) Because I sold the house. (Irrelevant)
 - (B) I'm a banker. CORRECT
 - (C) I'll type it tomorrow. (Uses the verb from of the word type)
- **5.** Would you like to work overtime tonight? (Yes/No)
 - (A) No thanks, I have one. (Answer a question offering something)
 - (B) I'd rather begin at 8. (Plays on the word work: begin work/work overtime)
 - (C) Sure, I need the hours. **CORRECT**
- **6.** Where is your final destination today? (Where)
 - (A) I'll be flying there. (Does not include a location; answers a How question)
 - (B) I'm leaving this afternoon. (Does not include a location; answers a When question)
 - (C) I'm going to Rome. CORRECT

7.	Mark your answer on your sheet.	O a	O b	O c	O d
8.	Mark your answer on your sheet.	O a	O b	O c	O d
9.	Mark your answer on your sheet.	O a	O b	O c	O d
10.	Mark your answer on your sheet.	O a	O b	O c	O d
11.	Mark your answer on your sheet.		O b		O d
12.	Mark your answer on your sheet.	O a	O b	O c	O

7.	It'll be a long trip, won't it?				
	(A)	She tripped on the stairs, yes			
	(B)	No, I leave next week			
	(C)	Yes, about four weeks. CORRECT			
8.	Why	don't we take a short break?			
	(A)	My car got new brakes a last summer			
	(B)	Yes, Lisa broke the plate by accident			
	(C)	Good idea, I'm getting tired. CORRECT			
9.	Whe	en will the earnings report be issued? (When)			
	(A)	It will be published in the newspaper. (Does not include a time reference;			
		answer a Where question)			
	(B)	At the end of the first quarter. CORRECT			
	(C)	Because the stock went up last week. (Wrong subject; wrong tense)			
10.	You	subscribe to Business Monthly Magazine, don't you? (Tag)			
	(A)	No, but my office does. CORRECT			
	(B)	Yes, I heard the news on the radio. (Irrelevant)			
	(C)	The mail is late today. (Wrong subject)			
11.	How	v are the contract negotations coming along? (How)			
	(A)	Our attorneys are reviewing the proposed changes. CORRECT			
	(B)	We're almost finished with the progress report. (Irrelevant)			
	(C)	They returned the rental car last night. (Answers a When question; irrelevant)			
12.	Who	should we send to Buenos Aires? (Who)			
	(A)	I'd recommend next week. (Answers a When question)			
	(B)	Let's send out for lunch. (Answer repeats the word send)			
	(C)	Jaime should go. CORRECT			

13. Mark your answer on your sheet.	O a	O b	O c	O d
14. Mark your answer on your sheet.	O a	O b	O c	O d
15. Mark your answer on your sheet.	O a	O b	O c	O d
16. Mark your answer on your sheet.	O a	O b	O c	O d
17. Mark your answer on your sheet.	O a	O b	O c	O d
18. Mark your answer on your sheet.	O a	0 b	0 c	O d

13.	Doe	s Ali rent that house, or does he own it? (Choice)
	(A)	He used to rent a house in Alexandria. (Plays on the words Alexandria and Ali; wrong tense)
	(B)	His cousin just bought a home downtown. (Irrelevant)
	(C)	He has a one -year lease. CORRECT
14.	Has	Ms. Matala finished with the samples? (Yes/No)
	(A)	Yes, she was right on schedule. CORRECT
	(B)	No, she was born in Finland. (Plays on the words finished and Finland)
	(C)	She felt his action was justified. (Irrelevant)
15.	Wha	it's the training workshop about?
	(A)	Sometime tomorrow afternoon
	(B)	Somewherein the new building.
	(C)	Something to do with team building. CORRECT
16.	Why	don't you apply for that new job posting?
	(A)	I worked on the second shift
	(B)	I don't think I'm qualified. CORRECT
	(C)	I'm walking to the post office
17.	Is th	at pollution or just morning haze? (Choice)
	(A)	The latter; it should be gone by noon. CORRECT
	(B)	The industrial zone is located in the valley. (Answers a Where question)
	(C)	The afternoon rain keeps the air clean. (Wrong subject)
18.	Why	don't we take a cruise for vacation? (Why)
	(A)	Because the food is so good. (Does not make sense because the question is formed negatively)
	(B)	So that we can get a free ticket. (Does not answer a negative question)
	(C)	That might be a nice change. CORRECT
	(- /	· · · · · · · · · · · · · · · · · · ·

19. Mark your answer on your sheet.	O a	O b	O c	O d
20. Mark your answer on your sheet.	O a	O b	O c	O d
21. Mark your answer on your sheet.	O a	O b	O c	O d
22. Mark your answer on your sheet.	O a	O b	O c	O d
23. Mark your answer on your sheet.	O a	O b	O c	O d
24. Mark your answer on your sheet.	O a	O b	O c	O d

19.	Will	Mr. Yoon write the report, or does he want me to do it? (Choice)
	(A)	He was right last time. (Plays on the words right ad write)
	(B)	I think he reports directly to Mr. Yoon. (Verb form of the word report, not the noun form)
	(C)	He'll do it himself. CORRECT
20.	How	many workers will we need for the Johnston building? (How)
	(A)	Construction has been ongoing for two years. (Refers to time, not to an amount)
	(B)	I estimate around a hundred . CORRECT
	(C)	We'll need to work overtime to finish. (Repeats the words need and work)
21.	Why	don't you think about taking early retirement?(Why)
	(A)	I thought you retired, (Repeats part of retirement)
	(B)	Actually, I've been considering it. CORRECT
	(C)	I've worked for over thirty years. (Irrelevant)
22.	Who	o's your favorite author? (Who)
	(A)	I prefer short stories over novels. (Answers a What question)
	(B)	Her favorite books are usually fiction. (Repeats the word favorite; wrong subject)
	(C)	I'ts hard for me to pick just one. CORRECT
23.	Don	't you think interest rates will continue to up?
	(A)	In the short term, I suppose so. CORRECT
	(B)	No, I am very interested.
	(C)	I had to drive up the hill.
24.	Wha	at should we do with these files for the Wallrock lease?
	(A)	Leave them until Tuesday. CORRECT
	(B)	Your secretary has them
	(C)	No, I sent to Mr. Wallrock

SHORT CONVERSATION

TEST-TAKING STRATEGIES

STRATEGY 1

KNOW THE DIRECTIONS

1. Understand what you are being asked to do:

Directions:

You will now hear a number of conversations between two people. You will be asked to answer three questions about what the speakers say. Select the best response to each question and mark the letter on your answer sheet. The conversations will be spoken only once and will not be printed in your textbook.

• Usually, there are two speakers and each have two turns at speaking. This is the four-line format. Occasionally, however, you will hear the second speaker only once: this is the three-line format.

Part III: Short Conversations Two Formats			
4-line format	3-line format		
Speaker A Speaker B Speaker A Speaker B	Speaker A Speaker B Speaker A		

STRATEGY 2

READ THE FIRST FEW QUESTIONS

- 1. Look at the first few questions in your test book while the directions are playing.
- 2. Try to read as many questions as you can.

STRATEGY 3

KNOW THE QUESTION TYPES AND ORDER

- Three basic categories for Part 3:
- asks what the main topic is, where the conversation takes place, or who the speakers are. They ask about the overall situation rather than about specific details.

Common Gist questions include:

- 1. What are the speakers mainly discussing?
- 2. Where do the speakers probably work?
- **2. Detail** asks about details mentioned in the conversation, such as what someone did or has been asked to do; how a problem is being handled; the order in which things are to be done.

Common Detail questions include:

- 1. What did the man do?
- 2. What did the woman ask the man to do?
- 3. Implication/Inference
- asks about things that are not stated directly by either of the speakers. They
 can ask about the speaker's intentions, emotions, expectations, or probably
 future actions.

Common Implication/Inference questions include:

- 1. What does the woman intended to do next week?
- 2. What does the woman expect the man to do?

SHORT CONVERSATION

Common Part III Question Patterns						
The most common patterns for Part III questions are:						
А В С						
Gist	Gist	Detail				
Detail	Detail	Detail				
Implication/Inference	Detail	Detail				

Other patterns are possible, but these are the three most common.

STRATEGY 4

KNOW THE DISTRACTORS

- Four basic types of distractors for:
 - 1. Not mentioned
- This type of distractors uses words, phrases, and ideas that are not mentioned in the conversation.
- 2. Repeated words
- This type of distractor uses words, phrases, or ideas that are mentioned in the conversation but changes them so they are not true.
- 3. New words
- This type of distractor introduces new words, phrases, or ideas that may be associated with or implied by language and ideas expressed in the conversation but are untrue.
- 4. Rephrase/paraphrase
- This type of distractor takes the original language used in the conversation and rephrase or paraphrase it in a way that makes it untrue.

STRATEGY 5

LISTEN FOR THE INFORMATION

- 1. By reading the questions in your test book, you will know what information to listen for in the conversation.
- 2. Note that the questions are all Wh- questions. There are no Yes/No questions.
- **3.** Listen carefully to the conversation to get the information you need.
- **4.** Pay attention to who each speaker is. For example, a man and a woman might be discussing the man's vacation plans. For the question "What are the speakers mainly discussing?" one of the distractors may refer to the woman's vacation plans.

Par 3

SHORT CONVERSATION

STRATEGY 6

ANSWER EACH QUESTION IN YOUR OWN WORDS

Read each question and predict the answer in your own words before reading the answer choices. It is much better to have your own idea about the correct answer first, before looking at the answer choices.

STRATEGY 7

EVALUATE THE ANSWER CHOICES

If one of the answer choices is a close match to the answer you expect, mark the oval for that letter.

STRATEGY 8

ELIMINATE ANSWER CHOICES

- 1. Eliminate as many wrong choices as you can.
- **2.** E liminate any choices that do not use words and phrases from the conversation-the not mentioned distractor type.

STRATEGY 9

MANAGE YOUR TIME

- 1. Remember that there are only eight seconds between questions.
- **2.** If you find youself running out of time, mark your answer sheet with your wild-guess letter (see strategy 7 from chapter 2).
- 3. Do not leave any question unanswered.

STRATEGY 10

READ THE QUESTIONS FOR THE NEXT CONVERSATION

1. Immediately begin to read as many of the next set of questions as you can before the conversation begins.

SHORT CONVERSATIONS PRACTICE SET

Practice 1

- **1.** What are the speakers mainly discussing?
 - (A) Where they go on vacation
 - (B) When they take time off work
 - (C) What they do every weekend
 - (D) How many hours they work each week
- 2. What about the woman surprised the man?
 - (A) She seems to have a lot of vacation.
 - (B) She never works on Mondays.
 - (C) She never takes days off work.
 - (D) She works a lot of hours.
- 3. How is the man's job different from the woman's?
 - (A) He has less vacation.
 - (B) He has more vacation.
 - (C) He can work on weekends.
 - (D) He cannot work on weekends.

Answers and Explanations:

- 1. What are the speakers mainly discussing?
 - (A) Where they go on vacation. (This repeats the word vacation.)
 - (B) When they take time off work. **CORRECT**
 - (C) What they do every weekend. (The woman says she works some weekends, but we do not hear what the speakers do every weekend.
 - (D) How many hours they work each week. (They talk about work, but do not mention this detail.
- 2. What about the woman surprised the man?
 - (A) She seems to have a lot of vacation. **CORRECT**
 - (B) She never works on Mondays. (She does not take only Mondays off.)
 - (C) She never takes days off work. (In fact, she seems to take more time off than he does.)
 - (D) She works a lot of hours. (They talk about work, but do not mention this detail.)
- **3.** How is the man's job different from the woman's?
 - (A) He has less vacation. (This is what he thinks at first, but then we learn that she has the same number of vacation days as he does.)
 - (B) He has more vacation. (The topic of the conversation is vacation time, but this is not a true statement.
 - (C) He can work on weekends. (Working on weekends is mentioned, but this is not a true statement.)
 - (D) He cannot work on weekends. **CORRECT**

SHORT CONVERSATIONS PRACTICE SET

Practice 2

- **4.** Who is the man?
 - (A) An employer
 - (B) A job applicant
 - (C) A recruitment officer
 - (D) A personal manager
- 5. What kind of experience are the speakers talking about?
 - (A) Public speaking
 - (B) Project manager
 - (C) Organizing events
 - (D) Computer repairs
- 6. What kind of job is being offered?
 - (A) Computer repair technician
 - (B) IT project manager
 - (C) Computer programmer
 - (D) University lecturer

Answers and Explanations:

- 4. Who is the man?
 - (A) An employer (The woman is a potential employer, but the man is not.)
 - (B) A job applicant **CORRECT**
 - (C) A recruitment officer (This is not mentioned.)
 - (D) A personnel manager (This repeats the word project management.)
- 5. What kind of experience are the speakers talking about?
 - (A) Public speaking (This repeats the word speaking.)
 - (B) Project management CORRECT
 - (C) Organizing events (This repeats the words project management.)
 - (D) Computer repairs (They are talking about programming, not making repairs.)
- 6. What kind of job is being offered?
 - (A) Computer repair technician (They are talking about programming, not repairs.)
 - (B) IT project manager (The woman would prefer someone with management potential, but the current job is for a programmer.)
 - (C) Computer programmer **CORRECT**
 - (D) University lecturer (This repeats the word university.)

SHORT CONVERSATIONS PRACTICE SET

Practice 3

- **7.** Why is the man annoyed?
 - (A) A filing cabinet has been moved.
 - (B) He cannot find a document.
 - (C) He cannot understand a document.
 - (D) There is a mistake in the contract.
- 8. What has the woman changed?
 - (A) The text of a contract
 - (B) The furniture
 - (C) The finance files
 - (D) The filing system
- 9. Where is the JDK contract file?
 - (A) In the top drawer of a cabinet
 - (B) In the third drawer from the top
 - (C) In the filing cabinet near the window
 - (D) In the filing cabinet near Mike's desk

Answers and Explanations:

- **7.** Why is the man annoyed?
 - (A) A filing cabinet has been moved. (the files have been moved, but not the cabinet.)
 - (B) He cannot find a document. **CORRECT**
 - (C) He cannot understand the document. (He says "I Can't understand it." but he is not referring to the document)
 - (D) There is a mistake in the contract. (This repeats the word contract.)
- 8. What has the woman changed?
 - (A) The text of the contract. (This repets the word contract)
 - (B) The furniture (The files have been moved but not the cabinet)
 - (C) The finance files (This repeats the word files)
 - (D) The filing system **CORRECT**
- 9. Where is the JDK contract file?
 - (A) In the top drawer of a cabinet (The top drawer is mentioned, but the file is not there)
 - (B) In the third drawer from the top (This repeats the phrase drawer from the top)
 - (C) In the filing cabinet near the window **CORRECT**
 - (D) In the filing cabinet near Mike's desk (This is mentioned, but the file is not there)