# **Day 12**

## **O Daily Routine VIII. OFFICE ACTIVITIES**

# **O Vocab Review**

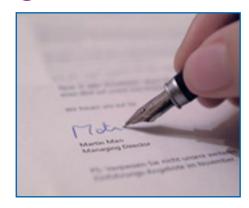
#### Fill in the blanks.

- 1. I always keep a p\_d of P\_\_t-it notes by the phone .
- 2. She put a r\_\_\_\_r b\_\_d around the box.
- 3. I stuck the note to the door with S\_\_\_\_h tape.
- 4. Many of the old buildings are still i\_\_\_\_t.
  5. Put a bit of g\_\_e on both edges and hold them together.









3





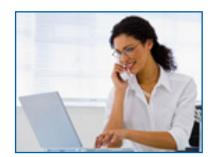
4



5



6







### Fill in the blanks.

- 1. The interview was c\_\_\_\_ted in English.
- 2. Would you mind s\_\_\_\_ing the reports together?
- 3. The men g\_\_\_\_ed each other warmly.
- 4. I want her to p\_\_\_\_py the papers.
- 5. Please f\_\_\_ in the application form and s\_\_\_ it.