

PART 5: Grammar Items; Parts of Speech (2)



Skill Building Exercise A: Identifying missing parts of speech

noun verb adverb adjective

1. Our clothes are offered in aof styles, and they come in all sizes.
2. QQ Trading achievedgrowth during a time when the economic situation was unfavorable.
3. Services need to be moreorganized than they are at present.
4. The need for skilled workers willdramatically over the next decade.



Skill Building Exercise B: Identifying correct word forms

1. Our clothes are offered in aof styles, and they come in all sizes.
(A) vary (B) various (C) variety (D) varied
2. QQ Trading achievedgrowth during a time when the economic situation was unfavorable.
(A) rapidness (B) rapid (C) rapidity (D) rapidly
3. Services need to be moreorganized than they are at present.
(A) effect (B) effective (C) effectively (D) effectiveness
4. The need for skilled workers willdramatically over the next decade.
(A) increase (B) increasing (C) increasingly (D) increased

Apply your knowledge of suffixes to select the best part of speech.

- | | |
|---------------------------------------|---|
| 1. Verb-forming suffixes: | - ify (identify/ modify/ notify) -ize (categorize/ organize/ realize) |
| | - en (broaden/ strengthen) |
| 2. Noun-forming suffixes: | - sion/ -tion (decision/ presentation) -cy (agency/ emergency) |
| | - ance (performance/ maintenance) -ity (facility/ community) |
| | - ness (kindness/ fitness) -ment (department/ management) |
| 3. Adjective-forming suffixes: | - ology (biology/ psychology) -sis (analysis/ emphasis) |
| | - able/ -ible (reliable/ edible) -ic (economic/ drastic) |
| | - ical (economical/ historical) -ful (peaceful/ successful) |
| | - ish (childish/ selfish) -less (doubtless/ painless) |
| | - ous (dangerous/ various) -ive (supportive/ competitive) |
| | - nal (personal/ additional) -cial (financial/ official) |
| 4. Adverb-forming suffixes: | - ly (recently/ usually) |



Skill Building Exercise C: Identifying word suffixes

- | | | | | |
|-----------------|----------------|---------------|------------------|---------------|
| 1. expectation | 2. dependable | 3. government | 4. clarify | 5. expensive |
| 6. governmental | 7. continuous | 8. productive | 9. impressive | 10. expansion |
| 11. accurately | 12. specialize | 13. effective | 14. considerable | |

1. PART 1 STRATEGIES

 **STRATEGY 1:** Take a quick look at the photograph before you hear the four statements.

 **STRATEGY 2:** Ask yourself these questions about each picture.
Out of 10 photographs about 70 to 80% are photos with people and the rest are without people.

- Where was it taken?
- Who is in the picture? What is in the picture? (Check positions)
- What is happening? (People → Action; Things → State)

Skill Building Exercise A

NB: All the pictures in the official TOEIC[®] test book are NOT in colour but in black and white.

Example 1



Example 2



PART 5: Grammar Items; Parts of Speech (2)

Example 3



STRATEGY 3: Know common distractor types.



PART 1 DISTRACTORS

A. Similar-sounding words

As you listen to the four choices, pay close attention to similar-sounding words with different meanings.
(e.g. *She's setting the table.* Vs. *She's sitting at the table.*)

B. Wrong word usage

This type of distractor asks you to identify the correct word. It is a vocabulary item.
(e.g. *She's setting the table.* *She's buying the table.*
She's wiping the table. *She's waxing the table.*)



Skill Building Exercise B

2. MATCHING WORDS

a



b



1 - ()

2 - ()



PART 5: Grammar Items; Parts of Speech (2)

3. DICTATION

1. They're sitting on the
2. They're sitting each other.
3. The car is on the
4. All the seats on the bus are
5. He's taking a book from the

4. HOMEWORK (Vocab)

1. He was an ambitious young man with a remarkably detailed blueprint for becoming a millionaire by the age of 25.
2. He calculated the likelihood of success.
3. Why did the sales manager resign?
4. The offer is valid for travel before the end of June.
5. Mr. White is in charge of this project.